

**Cedar Middle School
Student Check Out Form**

Student Name: _____

Grade: _____

Parent/Guardian: _____

Phone: _____

According to Iron County School District and Cedar Middle School policy, students will not be allowed to be checked out of school by any person other than their parent/guardian or emergency contacts listed in PowerSchool unless a parent/guardian gives permission for the student to be checked out. This form will serve as permission for student check out for those adults not listed on the student's emergency contact and must be completed and on file at Cedar Middle School each school year. **This form will expire at the end of the school year and a new form must be filled out each year with updated information.**

Please note – The office cannot call students out of class early to go to lunch as this causes a disruption to the entire class and the learning process. If your student is being checked out for lunch please make sure that they return on time so as not to disrupt the class and other student's learning.

Person Authorized to Check-Out Student: _____

Phone: _____ Relationship to Student: _____

Reason for Checkout: _____

Dates of Checkout Authorized: _____

Person Authorized to Check-Out Student: _____

Phone: _____ Relationship to Student: _____

Reason for Checkout: _____

Dates of Checkout Authorized: _____

Check-Out

Authorization: _____ Phone: _____ Relationship: _____

Person Authorized to Check-Out Student: _____

Phone: _____ Relationship to Student: _____

Reason for Checkout: _____

Dates of Checkout Authorized: _____

Person Authorized to Check-Out Student: _____

Phone: _____ Relationship to Student: _____

Reason for Checkout: _____

Dates of Checkout Authorized: _____

Parent/Guardian Signature: _____

Date: _____